

Brownstone at Issaquah Highlands HOA
Board of Directors Meeting
Monday June 27th, 2022
Online Meeting

Board Members in Attendance: Brian Neville, President; Ray Sich, Vice President; Mark Bennett, Member-At-Large, Marni Kilzi, Member-At-Large; **{Note: Secretary position is vacant}**

Others in attendance: Rich Sand, Morris Management

Absent:, Yif Tisoni, Treasurer

Homeowners in Attendance: Alexis, Juanita

Homeowner Forum

- Alexis – AC external unit proposal
 - Board position is request is denied
 - Rich will provide information about bringing to full annual meeting in September and process for consideration
 - Juanita – Sprinter van in guest parking
 - Rich following up and either will run plates to determine address and send notice, or provide another reminder note and consider towing if no action taken
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Call to Order

- The meeting was called to order at 7:05 PM
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Approval of Minutes

- Not currently part of the process, will resume when Secretary position is filled
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Treasurer's Report

- Board discussed the May financials. Nothing unusual noted.
 - Past Due HOA Dues – All short term or in active collections
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Manager's Report

- Four Year Warranty Work – Continuing work and further conversation with Jennifer at Taylor Morrison, specifically about finishing the caulking touch-up painting and reimbursement for roof repairs.
 - Pressure Washing – Approved \$20K bid for full pressure washing of the community including all porches and driveways (usual annual cost is ~\$5K for sidewalks only). Intent to do full pressure washing of concrete every 5 to 6 years when moss build-up becomes substantial.
 - Guest parking – Rich will be checking to see if Dauntless Security can add tire chalking and windshield notices to all guest-parked cars which are supposed to only be in place for 24 hours or less at a time.
 - Homeowner notices – Rich walking the community this week and then will provide preview of letters, expected related to garbage cans not being stored in garages at many units despite repeat notices for some homes. (note garage door was painted since last notice).
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Prior Business:

- Annual meeting confirmed will be scheduled in September, (perhaps at Issaquah Highlands Fire Station with hybrid option), final date to be determined at the August Board meeting. Rich is looking into dates that could work at the Fire Station and will report back.
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New Business:

- Community Newsletter – Marni has agreed to take on and will provide a draft next month before delivering. Goal will be to have a regular cadence (quarterly or semi-annually ideally).
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Next Board Meeting:

- Next regular HOA board meeting set for August 15, 2022 @ 7PM (online meeting) as July will be skipped.

Adjournment:

- Meeting adjourned at 8:10 PM
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Minutes submitted by Brian Neville, President, Brownstone at Issaquah Highlands Condominium Association