

**Brownstone at Issaquah Highlands Condominium Association**  
**Board of Directors Meeting**  
**Monday February 26<sup>th</sup>, 2018**  
**Home Street Bank – Meeting Room**

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**Board Members in Attendance:** Colleen Coady, President; Brian Neville, Vice President; Quincy Wong, Treasurer, Anand Bheemarajaiah, Secretary

**Not in Attendance:** Lewis Wallace, Member at Large

**Also Present:** Stacy Sears, Morris Management, Ken Brickman from Guardian Security Systems

**Homeowners in Attendance: 0**

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**Homeowners Forum**

- No homeowners forum.

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**Call to Order**

- The meeting was called to order by the President at 7:07 pm
- Quorum was established.

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**Approval of Minutes**

- January meeting minutes approved. Motion made by Brian.

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**Treasurer's Report**

- The Feb 2018 financials were discussed & accepted.
- The Association is healthy, and the Reserves are being fully funded according to the budget.
- Motion to approve treasurer's report. Motion approved.

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**Manager's Report**

- Dick's sporting goods have fixed their alarm by re-wiring and pointing the alarms away from Brownstones. It might alleviate the issue but not guarantee that it won't go off again. Stacy to get their contact if the issue happens again.
- Stacy to find out who cleans the public garbage bin clean up.
- Stacy to get list of home owners with different mailing address from Brownstones home address.
- Stacy to investigate how much water do we consume for common areas and what is the charge.

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**New Business:**

1. Ken explained the new system with QR codes on the property which the nightly patrols can log into their apps. The system will also send automated reports at the end of the shifts.
2. 2017 Annual Meeting notes – Anand to send it out.
3. 2017 tax return signed by Colleen.
4. 2018 Proxy – Stacy shared with the Board. Stacy to send email and post on website on March 15<sup>th</sup>. Colleen to post meeting notice on Nextdoor. Quincy will post it on Facebook. Snail mail letter to go out on April first week. Email reminder on 11<sup>th</sup> and 18<sup>th</sup>.

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**Next Meeting:**

- March 26<sup>h</sup> 2018.

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**Adjournment:**

- Meeting adjourned at 8:06 PM

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**Minutes submitted by:** Anand Bheemarajaiah, Secretary, Brownstone at Issaquah Highlands Condominium Association